

## Application Process

An application must include:

1. A current professional resume
2. Transcripts, placement papers and/or credentials requested by you from college or university placement center (photocopies are acceptable)
3. Three recent letters of recommendation (dated within the last two years)
4. Names, addresses, e-mail addresses, and phone numbers of three references with current, relevant knowledge of the applicant's qualifications.
5. A completed and signed application.
6. Answers to the following four questions, citing examples of past experiences, no longer than two typewritten pages each:
  - A. In a district with declining enrollment and limited resources, how do you establish priorities, set goals, and develop long range plans to effectively use staff and maintain financial stability?
  - B. In a small rural community what are the key components to an effective communication program between the school and the community?
  - C. As a superintendent, how do you maintain consistency and a sense of fairness throughout the district while meeting individual school and program needs?
  - D. What steps would you take to develop and maintain positive staff morale in an environment of limited resources, numerous demands on staff, and high-stakes testing?

All materials will be accepted and treated confidentially. In accordance with Colorado Law, when an applicant becomes a finalist, all records will become available for public inspection with the exception of letters of reference and medical, psychological, and sociological data.

Agate School District #300 is an equal opportunity educational institution and will not discriminate on the basis of race, color, national origin, ancestry, age marital status, religion, gender, handicap/disability, sexual orientation, or veteran status.

For an application packet/address all application materials to:

Mrs. Robin Purdy or  
Mrs. Jolene Chambers  
Agate School District #300

P.O. Box 118

Agate, Colorado 80101

Telephone: 719-764-2741

E-mail: purdy.robin@agateschools.net

E-mail: chambers.jolene@agateschools.net

The application for employment can be found on our school website below:

Visit the district's website at  
[www.agateschools.net](http://www.agateschools.net)

## ANNOUNCEMENT OF VACANCY SUPERINTENDENT/ PRINCIPAL OF SCHOOLS

### Agate School District #300



**Attitude is Everything**  
**Give Respect**  
**Accept Responsibility**  
**Team Work**  
**Everyone Counts**

Agate School strives to meet every student's needs in a safe learning environment. Academic objectives are both relevant and rigorous.

Students are engaged in a successful learning experience through individualized instruction targeted by individual goals and objectives.

All staff members at Agate School establish meaningful relationships with each student.

## THE COMMUNITY

The town of Agate is located directly off of Interstate 70 approximately 60 miles east of Denver. The Agate Community is home to many families that have been farming and ranching for several generations. Agate is in the northwest corner of Elbert County which happens to be one of the fastest growing counties in the state.

## THE DISTRICT

The Agate School District is the core of the community and is utilized for many community meetings and activities. Agate School is comprised of 65 students and 18 dedicated hardworking staff members. The majority of the students at Agate School come from the Chaparral Subdivision which is approximately 25 miles from the school. Over 97% of the student body is bused into the school. Agate School is a Colorado Reading First School and a 21st Century After School Grantee. Secondary students have the opportunity to take college courses through the Post Secondary Education Options Act. Agate High School Students have the opportunity to take high school courses that

are offered via the ECBOCES V-NET System which connects 19 of the 21 School districts in our BOCES and connects our school to other BOCES in our state that offer classes as well. Agate School's graduation rate is 100%. Our students have the opportunity to participate in many extracurricular activities along with after school activities that include French, auto mechanics, pottery, yoga, rocketry, martial arts, and dance.

Assessed Valuation of District	12,363,851.00
Per Pupil Funding 08-09	14,234.12
General Fund	1,330,262.32
Capital Reserve Fund	18,090.28
Pupil Activity Fund	51,048.31
Total Appropriation all Funds	1,794,216.61

### ***Timeline***

***Application Deadline: February 24, 2009***

***Interviews: March 10 –13 2009***

***Date of Employment: July 1, 2009***

Note: In order to be considered a candidate for this position all original application materials must be received by Agate School District #300 by 4:30pm Mountain Time on the Application Deadline of February 24, 2009. All applications and materials received after that date will not be considered.

## QUALIFICATIONS

- Exhibits excellent communication skills
- Makes tough decisions with consistency
- Is skilled in instruction and school finance
- Creative at finding a solution to problems
- Exhibits an enthusiastic and positive leadership style
- Knowledge of instruction in a standards based education
- Posses organizational and management skills
- Values input from staff and parents
- Is collaborative, open, approachable and a team builder
- Strong leadership skills while maintaining high integrity
- Has a wide range of experience in K—12 including administrative and teaching
- Maintains high visibility in the school and community
- Superintendent/principal experience is preferred but not required

## Compensation

The Board of Education of Agate School District #300 is offering a minimum salary of \$60,000.00 as well as a competitive benefits package.