

Regular Board of Education Meeting Minutes

Agate School District #300

41032 2nd Ave

Agate, CO 80136

Monday, January 25, 2021

6:00 p.m.

- I. President Jenny MacLennan called the meeting to order at 6:00 p.m.**
- II. Pledge of Allegiance**
- III. Roll Call** - Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector were all in attendance. Additional staff in attendance were:
Superintendent, Hilary Jaynes, office clerk, Heather Plunkett, CFO, Keith Yaich.
Guest: Steven with the 1-70 Scout.
- IV. Approval of Agenda** - Jenny MacLennan made the motion to approve the agenda with no aforementioned changes. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0.
- V. Approval of Previous Meeting Minutes - December 16, 2020** Jenny MacLennan made the motion to approve the minutes from December 16, 2020. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0.
- VI. Approval of the Consent Agenda** (Note: These items are grouped here - if any Board members request any item can be removed and discussed at the appropriate time)

Jenny MacLennan made a motion to approve the consent agenda in the amounts as indicated below and includes the following:

- Payment of checks as listed in the Monthly District Expenditure Register
\$39,879.17
- Approval of Payroll as listed in the Monthly District Expenditure Register
\$45,594.56
- Approval of non-renewed employee(s)
- Approval of renewed employee(s)
- Approval of employee resignations

Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0.

VII. Board Reports

- Financial Manager - Mr. Keith Yaich reported that he will be attending a webinar on Tuesday January 26, 2021 to learn more about additional covid relief funds that the school will be receiving. He also informed the board that the school will be receiving approximately \$20,000 in tax revenue from the tobacco tax that passed in November.
- Superintendent - Mrs. Hilary Jaynes informed the board that the MCC Psychology Class is going well and the students/staff are excited about it. The Welding program is also going well. The Secondary students' cell phone photography art exhibit at Escape the Clock Art Gallery went well. The images are on display at the school. The secondary students are working on creating anti-bullying posters. Secondary students will also become first-aid CPR certified through their health class. Officer Turner spoke with students about internet safety. RANDA observations are in progress. February is love your school month at Agate and we have a lot of fun/engaging things planned.
- Facility Report - Mrs. Hilary Jaynes reported that Rick will be replacing a circ-pump. The school had propane inspection and needed to order specific signage. The second inspection to make sure the violations are corrected will be February 17, 2021. To improve communication we have created a maintenance log where staff can write in specific requests. Going forward, Rick will have a better idea of what needs to be done and he can prioritize accordingly.
- Board Members - Mrs. Jenny MacLennan - none
- ECBOCES Representative Report - Mr. Doug Purdy - meeting January 27, 2021. He will update the board at the next meeting.

VIII. Opportunity for the audience to address the Board of Directors (limited to three minutes per person) - none

IX. Communications to the Board - Two thank you cards from staff for Christmas bonuses

X. Business Action Items

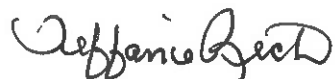
- A.** Jenny MacLennan made a motion to approve the final appropriation resolution. Doug Purdys seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0.


- B. Jenny MacLennan made a motion to adopt the final budget. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0.
- C. Jenny MacLennan made a motion to approve the Centennial Mental Health contract with the added legal recommendation from the school's legal team. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0.
- D. Tabled to be able to go into executive session before business action item N. At 7:37 p.m. Jenny MacLennan moved to go into executive session inviting Hilary Jaynes as it pertains to, discussion of individual students where public disclosure would adversely affect the person or persons involved . C.R.S. 24-6-402-4-E-3. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0. At 7:45 p.m. Jenny MacLennan moved to exit the executive session. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0. No action taken for the approval of an out of district student, because the student decided to move.
- E. Doug Purdy made a motion to approve the SpEd paraprofessional notice of assignment. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0.
- F. Teffanie Rector made a motion to approve the third and final graduation requirements policy. Jenny MacLennan seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0.
- G. Jenny MacLennan made a motion to approve the amendments to the student handbook. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran. Nays: Doug Purdy, and Teffanie Rector. Motion Carries: 3-2.
- H. Teffanie Rector made a motion authorizing monies to be spent on the three virtual teacher fairs presented to the board. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0,
- I. Jenny MacLennan made a motion to approve the federal minimum wage increase. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0.

- J. Discussion of policy audit review done by CASB: BOE will be taking action on the recommendations of the audit for policies that need to be updated or added to the Agate School policies.
- K. Discussion of website - Ms. Jaynes advised the board that the school needs a new website. The board agreed. Ms. Jaynes will compile quotes and research what company best fits the school's needs both short and long term and report back to the board.
- L. At 7:15 p.m. Jenny MacLennan made a motion to go into executive session, inviting Hilary Jaynes and Keith Yaich, as it pertains to safety Specialized details of security arrangements or investigations. C.R.S. 24-6-402 (4)(d). Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0. At 7:35 p.m. Jenny MacLennan made a motion to exit the executive session. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0.
- M. Jenny MacLennan made a motion to approve the safety policy with aforementioned changes. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0.
- N. At 7:46 p.m. Jenny MacLennan made a motion to go into executive session, as it pertains to personnel matters (Superintendent evaluation) C.R.S. 24-6-402 (4)(f). discussion of matters specific to particular employees, not general personnel policies.. Does not include discussion of board members or appointments to the Board. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0. At 8:46 p.m. Jenny MacLennan made a motion to exit the executive session. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion Carries: 5-0.

X. Adjournment - President Jenny MacLennan adjourned the meeting at 8:46 p.m.

Respectfully submitted,


Teffanie Rector, Secretary


Jenny MacLennan, President

MINUTES

Regular Board of Education Meeting

Agate School District #300

41032 2nd Ave

Agate, CO. 80136

Monday, February 22, 2021

Work Session 5:00pm

Regular scheduled meeting 6:00pm

I. Call to Order - President Jenny MacLennan called the meeting to order at 6:01 p.m.

II. Pledge of Allegiance (Start Recorder)

III. Roll Call - Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy were in attendance. Additional staff in attendance were: Superintendent, Hilary Jaynes, Assistant Principal, Eve Pugh and CFO, Keith Yaich.

Guest: Steven with the 1-70 Scout.

IV. Approval of Agenda (notes/changes)

Jenny MacLennan made the motion to approve the agenda with the change of moving the approval of meeting minutes to be included in the consent agenda minor. Doug Purdy seconded the motion Carries: 4-0.

V. Approval of Previous Meeting Minutes Jenny MacLennan made the motion to approve the minutes from January 25, 2021. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy. Motion Carries: 4-0.

VI. Approval of the Consent Agenda (Note: These items are grouped here - if any Board members request any item can be removed and discussed at the appropriate time)

Jenny MacLennan made a motion to approve the consent agenda in the amounts as indicated below and includes the following:

- Payment of checks as listed in the Monthly District Expenditure Register \$76,879.43
- Approval of Payroll as listed in the Monthly District Expenditure Register \$51,446.09
- Approval of Snow days, mud days, emergency days and COVID-19 in-service days: 9/9 (snow day), 10/26 (mud day), 10/29 (COVID-19 in-eservice), 12/15 (early release 2:15 snow day), 1/26 (Emergency), 2/15 (snow day), 2/18 (COVID-19 in-service)
- Approval of non-renewed employee(s) - none
- Approval of renewed employee(s) - none
- Approval of employee resignations - none

Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy. Motion Carries: 4-0.

VII. Opportunity for the audience to address the Board of Directors (limited to three minutes per person) - none

VIII. Communications to the Board - none

IX. Board Reports

- A. Financial Manager - Mr. Keith Yaich reported that the budget is on track running about 53% instead of 63%. Mr. Yaich went through a breakdown of the accounts. Mr. Yaich is working on getting control of the account turned over to him and is hoping for a 10 day turnaround. This will prevent most reimbursements going forward.
- B. Superintendent/Principal - Mrs. Hilary Jaynes reported following
 1. The meeting with MCC went well and they would like to offer two MCC welding classes for the fall semester.
 2. Concurrent course offerings will be available in April.
 3. Core counselor grant is being written by Dr. Samantha Haviland.
 4. Diane Craven and Ms. Jaynes had a meeting about a partnership with Pines & Plains Library. We have started to draft an agreement to bring to the board for consideration.
 5. Ms Jaynes and Ms. Pugh had a meeting with BJ from Deer Trail to discuss partnerships for FFA and sports.
 6. Slime fundraiser monies have been spent with a lot of new equipment for the playground.
 7. There is another slime fundraiser taking place until the end of March.
 8. The school nurse and Mr. Jaques will be having a puberty talk with students March 10 at 8:00am.
 9. There will be a Spring talent show.
 10. Surveys have been sent to teachers and students about their electives for next year.
 11. Staff have received a survey about returning for the 2021/2022 year.
 12. PD for in-service next year is in the planning stages on a variety of subjects
- C. Facility Report - Mrs. Hilary Jaynes/Mr. Rick Martin - Mr. Rick had to replace three ballasts and over spring break he will be working on the lights in the gym. March 29th there will be a fire inspection.
- D. Board Members - Mrs. Jenny MacLennan - none
- E. ECBOCES Representative Report - Mr. Doug Purdy - none

X. Business Action Items

- A. Approval of 4 day school week for 2021-2022 - Jenny MacLennan made a

motion to approve a 4 day school week for the 2021-2022 school year. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy. Motion Carries: 4-0.

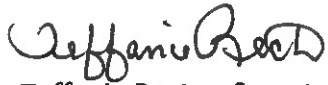
- B. Approval of 2021-2022 School Year Calendar - Jenny MacLennan made a Motion to approve the second option for the 2021-2022 School Year Calendar. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy. Motion Carries: 4-0.
- C. Discussion of contracting with website developer - Jenny MacLennan made a motion to approve School Pointe and the communicate package to develop our website. [Doug Purdy](#) seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy. Motion Carries: 4-0.
- D. Discussion of new phone system - The board would like more quotes so they can make a decision.
- E. First read of CASB policies- Doug Purdy made a motion to do a first read of the following policies: AC-R-2, AC-E-1, AC-E-2, DIA, EHC, GBI, IKF-2-E, JFBA, JFBA-R, JJJ, JLDAC-E, KDBA. Jenny MacLennan seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy. Motion Carries: 4-0.
- F. Discussion of Summer School for 2021 - The board would like to inquire about whether parents are interested in sending their children to summer school before deciding on whether to offer it. A survey will be conducted to gather that information.
- G. Discussion/approval of the 2021/2022
 - Discussion of course offerings
 - Approval of MCC welding classes - Jenny MacLennan made a motion to approve MCC welding classes. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy. Motion Carries: 4-0.
 - Discussion about students participating in sports/FFA through Deer Trail school.
 - Approval of elementary and secondary level alignment - Jenny MacLennan made a motion to approve the suggested elementary and secondary level alignment. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy. Motion Carries: 4-0.
 - Approval of recruitment of job fair - Jenny MacLennan made a motion to approve the suggested recruitment at the job fair. Brian


Moan seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy. Motion Carries: 4-0.

- G. Approval of age certificate form - Jenny MacLennan made a motion to approve the age certificate form. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy. Motion Carries: 4-0.
- H. Approval of ESSER Application - Jenny MacLennan made a motion to approve the ESSER Application. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy. Motion Carries: 4-0.
- I. At 7:15 p.m. Jenny MacLennan made a motion to go into executive session, inviting Hilary Jaynes as it pertains to personnel matters (Superintendent evaluation) C.R.S.24-6-402 (4)(f). discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointments to the Board. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy. Motion Carries: 4-0. At 7:42 p.m. Jenny MacLennan made a motion to exit the executive session. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy. Motion Carries: 4-0.
- J. Finalize Superintendent Evaluation - tabled
- K. Jenny MacLennan made a motion to add John Boyd to the substitute list. Doug seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy. Motion Carries: 4-0.

Adjournment - President Jenny MacLennan adjourned the meeting at 7:42 p.m.

Respectfully submitted,


Teffanie Rector, Secretary


Jenny MacLennan, President

1. Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S.24-6-402 (4) (a)

2. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions. C.R.S. 24-6-402 (4)(b). {No record required when the attorney says the session is a privileged attorney-client communication.}
3. Matters required to be kept confidential by federal or state law or regulations. C.R.S. 24-6-402(4)(C). The board also must indicate the specific citation to state or federal law which is the reason the matter must remain confidential which is a separate legal citation.
4. Specialized details of security arrangements or investigations. C.R.S. 24-6-402 (4)(d).
5. Determination of positions relative to matters that may be subject to negotiations, development of strategy for negotiations and instruction of negotiators. C.R.S. 24-6-403 (4) (e).
6. Personnel matters- discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointments to the board. C.R.S. 24-6-402 (4) (1).
7. Consideration of any documents protected under the mandatory nondisclosure provision of the Open Records Act. C.R.S. 24-6-402 (4) (g).
8. Discussion of individual students where public disclosure would adversely affect the person or persons involved. C.R.S. 24-6-402-4-E-3. [No record must be made of this executive session.

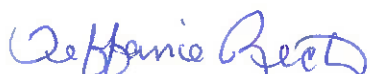
**Special Board of Education Meeting
Agate School District #300
41032 2nd Ave
Agate, CO 80101
Monday, March 8, 2021
6:00 P.M.**

- I. President Jenny MacLennan called the meeting to order at 6:01 P.M.
- II. Pledge Allegiance
- III. Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector were all in attendance. Guest: Steven Vetter and Travis Turner
- IV. **Approval of Agenda:** Table Phone and policy audit. Move executive session Personnel matters- discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointments to the board. C.R.S. 24-6-402 (4) (f) to A. Certify Superintendent evaluation to B, Accept Superintendent resignation to C, and discussion of interim/superintendent search to D. Doug Purdy made the motion to approve the agenda with the aforementioned changes. Jenny MacLennan seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried: 5-0
- V. **Opportunity for the audience to address the Board of Directors:** None
- VI. **Communications to the Board –** None
- VII. **Business Action Items:**
 - A. Executive session for Personnel matters- discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointments to the board. C.R.S. 24-6-402 (4) (f). Jenny MacLennan made the motion to enter executive session at 6:03 P.M. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried: 5-0. At 7:09, Jenny MacLennan made a motion to exit the executive session. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried: 5-0
 - B. Certify Superintendent evaluation: Doug Purdy made a motion to certify the superintendent evaluation. Jenny MacLennan seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried: 5-0

- C. Accept superintendent resignation: Doug Purdy made a motion to accept Superintendent Hilary Jaynes resignation effective immediately March 8, 2021, giving authority to President Jenny MacLennan to further wrap up resignation. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried: 5-0
- D. Discussion of Interim/Superintendent search: Doug Purdy made a motion to conduct a superintendent search to be posted on CASB, CASE, school approved newspapers and the I-70 Scout. Ray Martin seconded the motion. Discussion of forming a committee of five to seven people including school staff, and community members. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried: 5-0

VIII. Adjournment: President Jenny MacLennan adjourned the meeting at 7:16 P.M.

Respectfully Submitted,



Teffanie Rector, Secretary



Jenny MacLennan, President



Regular Board of Education Meeting
Agate School District #300
41032 2nd Ave
Agate, CO 80101
Monday, March 29, 2021
Work Session 5:15 P.M.
Regular scheduled meeting 6:00 P.M.

- I. **Call to Order** President Jenny MacLennan called the meeting to order at 6:03 p.m.
- II. **Pledge of Allegiance** (begin recording)
- III. **Roll Call** - Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy and Teffanie Rector were in attendance. Additional staff in attendance were: Office Clerk, Heather Plunkett, Acting Superintendent, Eve Pugh, CFO, Keith Yaich, and the following teachers: Kimberly Nichols, Alyssa Egloff, Stephani Turner, Emma Copeland, Laurie Clark, and Christine Kramer. Steven Vetter with the I-70 Scout was also in attendance.
- IV. **Approval of Agenda** - Changes to agenda prior to approval were made as follows: Business action Items: add J. Approval of adding Keith Yaich to the bank account. Table H and I. Doug Purdy made the motion to approve the agenda with the aforementioned changes. Jenny MacLennan seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.
- V. **Approval of Previous Meeting Minutes**- Jenny MacLennan made the motion to approve the minutes from February 22, 2021 and March 8, 2021. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.
- VI. **Approval of Consent Agenda** Jenny MacLennan made a motion to approve the consent agenda in the amounts as indicated below and includes the following:
 - A. Payment of checks as listed in the Monthly District Expenditure Register - \$59,826.26
 - B. Approval of Payroll as listed in the Monthly District Expenditure Register - \$69,463.64
 - C. Approval of SNOW DAY - March 22, 2021
 - D. Approval of non-renewed employee(s)
 - E. Approval of renewed employee(s)
 - F. Approval of employee resignationsRay Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.
- VII. **Opportunity for the audience to address the Board of Education** (limited to three minutes per person). - Staff members present introduced themselves briefly
- VIII. **Presentations**
 - A. Mrs. Clark and Mrs. Copeland presented data to the board regarding Elementary and Middle School progress and helped the board understand the need for summer school.

- E. Jenny MacLennan made a motion to approve the additional content transfer cost for the website in the amount of \$1,000.00. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.
 - F. Jenny MacLennan made the motion to approve the calendar update moving teacher in-service from November 19, 2021 to November 12, 2021. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.
 - G. There was some discussion about the CASB policies, but the 2nd Reading was tabled until the next meeting.
 - H. Jenny MacLennan approved adding Keith Yaich to the bank account so that we can get a debit card. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.
- XI. Agenda items for next meeting
- A. Teacher Contracts
 - B. Library automation/partnership
- XII. President Jenny MacLennan adjourned the meeting at 7:14 P.M.

Respectfully submitted,


Teffanie Rector, Secretary


Jenny MacLennan, President



Agenda
Special Board of Education Meeting
Agate School District #300
41032 2nd Ave
Agate, CO 80101
Monday, April 19, 2021
Special meeting scheduled 6:00 P.M.

- I. **Call to Order: President MacLennan called the meeting to order at 6:02 PM**
- II. **Pledge of Allegiance (begin recording)**
- III. **Roll Call: Jenny MacLennan, Brian Moran (By Zoom), Doug Purdy, and Teffanie Rector. Others in attendance: Eve Pugh. Ray Martin showed up at 6:21 PM**
- IV. **Approval of Agenda: Jenny MacLennan moved to approve the agenda. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried: 4-0**
- V. **Business Action Items**
 - A. **Executive Session :Jenny MacLennan moved to go into executive session according to Consideration of any documents protected under the mandatory nondisclosure provision of the Open Records Act pursuant to C.R.S. 24-6-402 (4) (g). The particular matter for discussion is the content of applications and supporting documents for superintendent candidates who are not yet finalists as defined by Colorado Revised Statute § 24-72-204(3)(a)(XI)(A). at 6:03 PM inviting Eve Pugh. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried: 4-0**
Jenny MacLennan moved to come out of the executive session at 8:35 PM. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried: 5-0
- VI. **Adjourn: President Jenny MacLennan adjourned the meeting at 8:36 PM**

Respectfully submitted,


Teffanie Rector, Secretary


Jenny MacLennan, President



Regular Board of Education Meeting
Agate School District #300
41032 2nd Ave
Agate, CO 80101
Monday, April 26, 2021
Regular scheduled meeting 6:00 P.M.

- I. **Call to Order:** President Jenny MacLennan called the meeting to order at 6:00 p.m.
- II. **Pledge of Allegiance** (begin recording)
- III. **Roll Call:** Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy and Teffanie Rector were in attendance. Additional staff in attendance were: Office Clerk, Heather Plunkett, Acting Superintendent, Eve Pugh, CFO, Keith Yaich, Kimberly Nichols, Specials Teacher and Conner Pratt, Freshman student. Steven Vetter with the I-70 Scout was also in attendance.
- IV. **Approval of Agenda** Changes to agenda prior to approval were made as follows: VI. Executive Session, X.B. 2021-2022 Preliminary Budget and XI.C.i. Review proposals were removed from the agenda. XII. H. Nursing Services Contract and V. April 19, 2021 were added to the agenda. Jenny MacLennan made the motion to approve the agenda with the aforementioned changes. Doug Purdy seconded the motion. Ayes: Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.
- V. **Approval of Previous Meeting Minutes** - Jenny MacLennan made the motion to approve the minutes from March 29, 2021 and April 19, 2021. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.
- VI. **Approval of Consent Agenda** (Note: Board Members may request any item removed from Consent Agenda and discussed at the appropriate time.)
Jenny MacLennan made a motion to approve the consent agenda in the amounts as indicated below and includes the following:
 - A. Payment of checks as listed in the Monthly District Expenditure Register - \$40,343.69
 - B. Approval of Payroll as listed in the Monthly District Expenditure Register - \$50,133.93
 - C. Approval of non-renewed employee(s)
 - D. Approval of renewed certified employee(s) on probationary status (Morris, Copeland, Kramer, Clark, Jaques, Nichols, Justus)
 - E. Approval of employee resignations
 - F. Approval of distant learning due Covid – April 19-22, 2021Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.
- VII. **Opportunity for the audience to address the Board of Education** (limited to three minutes per person) - none
- VIII. **Communications to the board** - none
- IX. **Presentations/Discussion**

A. Presentation – Ms. Nichols and student, Conner Pratt, showed the board clay projects they have been creating on the pottery wheel. Ms. Nichols also gave the board information about what the art classes have been working on this year.

B. Website – Update

C. Phone System -

X. Reports to the Board of Education

A. Financial Manager – Mr. Keith Yaich

Our year-to-date is going well. By the time we address the propane issue we should break even. Our audit will be early to mid July. Our Esser III funds will be approximately \$99,000.00

B. Acting Superintendent/Principal – Mrs. Eva Pugh gave an overview of the happenings at the school since the last board meeting. She noted that the PSAT/SAT testing was complete and thankfully there were no make-up days as all students were present.

C. Facility Report – Mr. Rick Martin

i. Discussion of Fire Safety Analysis - The Colorado State Department of Oil and Gas did an inspection of our propane tank and required us to have a Fire Safety Analysis completed. That analysis uncovered areas of concern that the school needs to address. Further information and proposals will be submitted to the board for review and corrective action will be taken when everyone has a better understanding of the issues.

D. Board Members – Mrs. Jenny MacLennan - none

E. ECBOCES – Mr. Doug Purdy advised the board that there was a BOCES zoom meeting on Wednesday, April 21, 2021. The board changed next year's calendar to be more in line with area school's spring break schedule. Additionally, the board increased their minimum wage to \$13.00/hr.

XI. Business Action Items

A. Jenny MacLennan made a motion to approve the 2021-2022 teacher salary schedule. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.

B. Jenny MacLennan made a motion to approve of the 2021-2022 non-teacher salary schedule. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.

C. Teffanie Rector made a motion to approve the Esser II budget in the amount of \$44,349. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.

- D. Jenny MacLennan made a motion to approve the Esser III authorization. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.
 - E. Jenny MacLennan made a motion to approve the classroom protocol for severe weather. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.
 - F. Jenny MacLennan made a motion to approve the Summer School – Extra Duty Assignments (Kramer, Copeland, Jaques, Showman, Fuess, Plunkett, Pugh). Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.
 - G. Jenny MacLennan made a motion to approve the superintendent committee and the interview questions. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.
 - H. Jenny MacLennan made a motion to approve the nursing services contract for the 2021-2022 school year in the amount of \$5,649.32. Brian Moran seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 5-0.
- XII. Executive Session
- A. At 7:04 p.m. Jenny MacLennan moved to go into executive session according to Consideration of any documents protected under the mandatory nondisclosure provision of the Open Records Act pursuant to C.R.S. 24-6-402 (4) (g). The particular matter for discussion is the content of applications and supporting documents for superintendent candidates who are not yet finalists as defined by Colorado Revised Statute § 24-72-204(3)(a)(XI)(A) inviting Eve Pugh and Heather Plunkett. Teffanie Rectors seconded the motion. Ayes: Jenny MacLennan, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried: 5-0
Jenny MacLennan moved to come out of the executive session at 8:06 PM. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried: 5-0
- XIII. Agenda items for next meeting
- A. Policy Update/CASB 1st Read
 - B. Policy Update/CASB 2nd Read
 - C. Classified staff renewals
- XIV. President Jenny MacLennan adjourned the meeting at 8:06 p.m.

Respectfully submitted,



Teffanie Rector, Secretary



Jenny MacLennan, President




Special Board of Education Meeting
Agate School District #300
41032 2nd Ave
Agate, CO 80101
Friday, April 30, 2021
Special meeting scheduled 4:30 P.M.

- I. **Call to Order:** President Jenny MacLennan called the meeting to at 4:45 PM
- II. **Pledge of Allegiance** (begin recording)
- III. **Roll Call:** Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector were in attendance. Superintendent Eve Pugh was present.
- IV. **Approval of Agenda:** Jenny MacLennan moved to approve the agenda. Doug Purdy seconded the motion. No discussion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried 5-0.
- V. **Business Action Items**
 - A. **Executive Session** –Consideration of any documents protected under the mandatory nondisclosure provision of the Open Records Act pursuant to C.R.S. 24-6-402 (4) (g). The particular matter for discussion is the content of applications and supporting documents for superintendent candidates who are not yet finalists as defined by Colorado Revised Statute § 24-72-204(3)(a)(XI)(A).
Jenny MacLennan moved to enter the executive session at 4:47 PM inviting Eve Pugh and prospective Superintendent candidates. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried 5-0.
Jenny MacLennan moved to exit the executive session at 6:55 PM. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried 5-0.
- VI. **Adjourn:** President Jenny MacLennan adjourned the meeting at 6:57 PM.

Respectfully Submitted,


Teffanie Rector, Secretary


Jenny MacLennan, President

1. Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S. 24-6-402 (4) (a)
2. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions. C.R.S. 24-6-402 (4)(b). {No record required when the attorney says the session is a privileged attorney-client communication.}

3. Matters required to be kept confidential by federal or state law or regulations. C.R.S. 24-6-402(4)(C). The board also must indicate the specific citation to state or federal law which is the reason the matter must remain confidential which is a separate legal citation.
4. Specialized details of security arrangements or investigations. C.R.S. 24-6-402 (4)(d).
5. Determination of positions relative to matters that may be subject to negotiations, development of strategy for negotiations and instruction of negotiators. C.R.S. 24-6-403 (4) (e).
6. Personnel matters- discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointments to the board. C.R.S. 24-6-402 (4) (1).
7. Consideration of any documents protected under the mandatory nondisclosure provision of the Open Records Act. C.R.S. 24-6-402 (4) (g).
8. Discussion of individual students where public disclosure would adversely affect the person or persons involved. C.R.S. 24-6-402-4-E-3. [No record must be made of this executive session.]



Special Board of Education Meeting
Agate School District #300
41032 2nd Ave
Agate, CO 80101
Monday May 3, 2021
Special meeting scheduled 10:00 A.M.

- I. **Call to Order:** President Jenny MacLennan called the meeting at 10:02 AM
- II. **Pledge of Allegiance** (begin recording)
- III. **Roll Call:** Jenny MacLennan, Ray Martin, Brian Moran(via Zoom), Doug Purdy, and Teffanie Rector.
- IV. **Approval of Agenda:** Jenny MacLennan moved to approve the agenda. Doug Purdy seconded the motion. No discussion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried 5-0.
- V. **Business Action Items**
 - A. **Executive Session** –Consideration of any documents protected under the mandatory nondisclosure provision of the Open Records Act pursuant to C.R.S. 24-6-402 (4) (g). The particular matter for discussion is the content of applications and supporting documents for superintendent candidates who are not yet finalists as defined by Colorado Revised Statute § 24-72-204(3)(a)(XI)(A).
Jenny MacLennan moved to enter the executive session at 10:04 AM inviting Eve Pugh and prospective Superintendent candidates. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carried 5-0. Brian Moran had to leave the meeting at 11:45 AM.
Jenny MacLennan moved to exit the executive session at 12:05 PM. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Doug Purdy, and Teffanie Rector. Motion carried 4-0.
- VI. **Adjourn:** President Jenny MacLennan adjourned the meeting at 12:05 PM.

Respectfully Submitted,

Teffanie Rector, Secretary

Jenny MacLennan, President

1. Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S.24-6-402 (4) (a)
2. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions. C.R.S. 24-6-402 (4)(b). {No record required when the attorney says the session is a privileged attorney-client communication.}

3. Matters required to be kept confidential by federal or state law or regulations. C.R.S. 24-6-402(4)(C). The board also must indicate the specific citation to state or federal law which is the reason the matter must remain confidential which is a separate legal citation.
4. Specialized details of security arrangements or investigations. C.R.S. 24-6-402 (4)(d).
5. Determination of positions relative to matters that may be subject to negotiations, development of strategy for negotiations and instruction of negotiators. C.R.S. 24-6-403 (4) (e).
6. Personnel matters- discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointments to the board. C.R.S. 24-6-402 (4) (1).
7. Consideration of any documents protected under the mandatory nondisclosure provision of the Open Records Act. C.R.S. 24-6-402 (4) (g).
8. Discussion of individual students where public disclosure would adversely affect the person or persons involved. C.R.S. 24-6-402-4-E-3. [No record must be made of this executive session.]




Special Board of Education Meeting
Agate School District #300
41032 2nd Ave
Agate, CO 80101
Tuesday, May 4, 2021
Special meeting scheduled 6:00 P.M.
Zoom Meeting Link:

<https://us02web.zoom.us/j/86242672782?pwd=K2Q5aXc1ZklnWGROUTVrZ3QvcCtUT09>

- I. **Call to Order:** President Jenny MacLennan called the meeting to at 6:03 PM
- II. **Pledge of Allegiance** (begin recording)
- III. **Roll Call:** Jenny MacLennan, Doug Purdy were in person, Ray Martin, Brian Moran, Teffanie Rector along with Superintendent Eve Pugh via Zoom. Steven Vetter with the I-70 Scout joined later via zoom.
- IV. **Approval of Agenda:** Jenny MacLennan moved to approve the agenda. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brain Moran, Doug Purdy, and Teffanie Rector. Motion carried 5-0
- V. **Business Action Items**
 - A. **Executive Session** –Consideration of any documents protected under the mandatory nondisclosure provision of the Open Records Act pursuant to C.R.S. 24-6-402 (4) (g). The particular matter for discussion is the content of applications and supporting documents for superintendent candidates who are not yet finalists as defined by Colorado Revised Statute § 24-72-204(3)(a)(XI)(A).
Jenny MacLennan moved to enter executive session at 6:05 PM inviting Superintendent Eve Pugh. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brain Moran, Doug Purdy, and Teffanie Rector. Motion carried 5-0
At 6:11 PM Jenny MacLennan moved to come out of executive session. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brain Moran, Doug Purdy, and Teffanie Rector. Motion carried 5-0.
 - B. **Approval of Finalists for Superintendent of the Agate School District #300.** Board of Education has lawfully conducted a superintendent search pursuant to Colo. Rev. Stat. § 24-6-402(3.5)
Jenny MacLennan made the motion to approve the three finalists as follows: Melinda Walls, Tonya Rodwell, and Becky Thompson. Doug Purdy seconded the motion. Ayes: Jenny MacLennan, Ray Martin, Brain Moran, Doug Purdy, and Teffanie Rector. Motion carried 5-0.

VI. **Adjourn:** President Jenny MacLennan adjourned the meeting at 6:14 PM
Respectfully Submitted,


Teffanie Rector, Secretary


Jenny MacLennan, President

1. Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S. 24-6-402 (4) (a)
2. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions. C.R.S. 24-6-402 (4)(b). {No record required when the attorney says the session is a privileged attorney-client communication.}
3. Matters required to be kept confidential by federal or state law or regulations. C.R.S. 24-6-402(4)(C). The board also must indicate the specific citation to state or federal law which is the reason the matter must remain confidential which is a separate legal citation.
4. Specialized details of security arrangements or investigations. C.R.S. 24-6-402 (4)(d).
5. Determination of positions relative to matters that may be subject to negotiations, development of strategy for negotiations and instruction of negotiators. C.R.S. 24-6-403 (4) (e).
6. Personnel matters- discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointments to the board. C.R.S. 24-6-402 (4) (1).
7. Consideration of any documents protected under the mandatory nondisclosure provision of the Open Records Act. C.R.S. 24-6-402 (4) (g).
8. Discussion of individual students where public disclosure would adversely affect the person or persons involved. C.R.S. 24-6-402-4-E-3. [No record must be made of this executive session.]



Special Board of Education Meeting
Agate School District #300
41032 2nd Ave
Agate, CO 80101

Tuesday, May 18, 2021

Special meeting scheduled 6:00 P.M.


Zoom Meeting Link:

<https://us02web.zoom.us/j/86545269934?pwd=aXkyWWw2Vk1HcExSZWpoT29xald6QT09>

- I. **Call to Order:** President Jenny MacLennan called the meeting to order at 6:00 PM
- II. **Pledge of Allegiance** (begin recording)
- III. **Roll Call:** Jenny MacLennan, Brian Moran, Doug Purdy, and Teffanie Rector were in attendance via zoom, along with Superintendent Eve Pugh and Malinda Walls. Ray Martin was absent.
- IV. **Approval of Agenda:** Jenny MacLennan moved to approve the agenda. Doug Purdy seconded the motion. No discussion. Ayes :Jenny MacLennan, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carries 4-0
- V. **Business Action Items**
 - A. Approval of Finalist for Superintendent of the Agate School District #300. Board of Education has lawfully conducted a superintendent search pursuant to Colo. Rev. Stat. § 24-6-402(3.5)
Jenny MacLennan moved to approve the Superintendent finalist; Melinda Walls as stated in the resolution. Teffanie Rector seconded the motion. Super excited for Mrs. Walls to join the Longhorn family. Ayes: Jenny MacLennan, Brian Moran, Doug Purdy, and Teffanie Rector. Motion carries 4-0
- VI. **Adjourn:** President Jenny MacLennan adjourned the meeting at 6:05 PM.

Respectfully Submitted,


Teffanie Rector, Secretary


Jenny MacLennan, President

1. Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S.24-6-402 (4) (a)
2. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions. C.R.S. 24-6-402 (4)(b). {No record required when the attorney says the session is a privileged attorney-client communication.}
3. Matters required to be kept confidential by federal or state law or regulations. C.R.S. 24-6-402(4)(C). The board also must indicate the specific citation to state or federal law which is the reason the matter must remain confidential which is a separate legal citation.
4. Specialized details of security arrangements or investigations. C.R.S. 24-6-402 (4)(d).

5. Determination of positions relative to matters that may be subject to negotiations, development of strategy for negotiations and instruction of negotiators. C.R.S. 24-6-403 (4) (e).
6. Personnel matters- discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointments to the board. C.R.S. 24-6-402 (4) (1).
7. Consideration of any documents protected under the mandatory nondisclosure provision of the Open Records Act. C.R.S. 24-6-402 (4) (g).
8. Discussion of individual students where public disclosure would adversely affect the person or persons involved. C.R.S. 24-6-402-4-E-3. [No record must be made of this executive session.]



Minutes
Regular Board of Education Meeting
Agate School District #300
41032 2nd Ave
Agate, CO 80101
Monday, May 24th, 2021
Regular scheduled meeting 6:00 P.M.
ZOOM Link:

- I. **Call to Order** Vice President, Doug Purdy, called the meeting to order at 6:01 p.m.
- II. **Pledge of Allegiance (begin recording)**
- III. **Roll Call** Ray Martin, Brian Moran (6:08), Doug Purdy and Teffanie Rector were in attendance. Additional staff in attendance were: Office Clerk, Heather Plunkett, Acting Superintendent, Eve Pugh, CFO, Keith Yaich, Maintenance Director, Rick Martin. Steven Vetter with the I-70 Scout was also in attendance via zoom.
- IV. **Approval of Agenda -**
Changes to agenda prior to approval were made as follows: Add VI. Executive Session to discuss Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S.24-6-402 (4) (a) and XI. H. Approval of property insurance pool renewal.
Remove VI. Presentation.

Teffanie Rector made the motion to approve the agenda with the aforementioned changes. Ray Martin seconded the motion. Ayes: Ray Martin, Doug Purdy, Teffanie Rector. Motion Carries: 3-0.

- V. **Approval of Regular Meeting Minutes-** Teffanie Rector made the motion to approve the minutes from the following meetings with minor clerical corrections as discussed.
April 26, 2021 – Regular Meeting
April 19, 2021 – Special Meeting
April 30, 2021 – Special Meeting
May 3, 2021 – Special Meeting
May 4, 2021 – Special Meeting
May 18, 2021 – Special Meeting
Ray Martin seconded the motion. Ayes: Ray Martin, Doug Purdy, Teffanie Rector.
Motion Carries: 3-0.

VI. Approval of Consent Agenda (Note: Board Members may request any item removed from Consent Agenda and discussed at the appropriate time.)

Teffanie Rector made a motion to approve the consent agenda in the amounts as indicated below and includes the following:

- A. Payment of checks as listed in the Monthly District Expenditure Register - \$49,694.54
- B. Approval of Payroll as listed in the Monthly District Expenditure Register - \$38,687.55
- C. Approval of non-renewed employee(s) – N/A
- D. Approval of renewed classified employee(s): (Adams, Cochran, Egloff, Feuss, Martin, Plunkett, Showman, Wilton)
- E. Approval of new certified employees for the 2021-22 school year: (Bowman, Steitz)
- F. Approval of employee resignations: (Isabella Martin, Sped Para, Diane Craven, retirement)

Ray Martin seconded the motion. Ayes: Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 4-0.

- VI. **Opportunity for the audience to address the Board of Education** (limited to three minutes per person). none
- VII. **Communications to the board** - none
- VIII. **Reports to the Board of Education**
 - A. Financial Manager – Mr. Keith Yaich - none
 - B. Interim Superintendent/Principal – Mrs. Eva Pugh - Mrs. Pugh reviewed her written report regarding current events at the school, including: field day, awards day, kindergarten and preschool round-up, Accountability Committee, Bus 102 was repaired, the diesel tank was drained and credited to our account, summer cleaning plans are in the works, summer school is June 7-30
 - C. Facility Report – Mr. Rick Martin met with the Oil and Gas inspector, Scott Symmonds, who will be getting us a report regarding the safety measures we need to take to be in compliance. The cost should be a fraction of the original estimate.
 - D. ECBOCES – Mr. Doug Purdy - none
 - E. Board Members – Mrs. Jenny MacLennan - none
- IX. **Business Action Items**
 - A. Doug Purdy made the motion to approve the 1st reading of CASB policy updates. Ray Martin seconded the motion. Ayes: Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 4-0.
 - B. Brian Moran made the motion to approve the 2021-2022 Preliminary Budget. Teffanie Rector seconded the motion. Ayes: Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 4-0.
 - C. Teffanie Rector made the motion to approve the Supplemental Budget Resolution. Brian Moran seconded the motion. Ayes: Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 4-0.
 - D. Teffanie Rector made the motion to approve the Best Health Plan Renewal and to use Best Health as our carrier. Ray Martin seconded the motion. Ayes: Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 4-0.
 - E. Teffanie Rector made the motion to approve the ARAC form (Consolidated Application). Brian Moran seconded the motion. Ayes: Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 4-0.
 - F. Brian Moran made the motion to approve the Transmittal Form (Consolidated Application). Ray Martin seconded the motion. Ayes: Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 4-0.
 - G. Teffanie Rector made the motion to approve the extra duty pay for Clark, Kramer and Morris. Doug Purdy seconded the motion. Ayes: Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 4-0.

H. Brain Moran moved to approve the property insurance pool renewal. Ray Martin seconded the motion. Ayes: Ray Martin, Brian Moran, Doug Purdy, Teffanie Rector. Motion Carries: 4-0.

X. Agenda items for next meeting

- A. CASB Policy Update 2nd Reading
- B. CASB Policy Update 2nd Reading
- C. Secondary Schedule
- D. Faculty and Student Handbooks
- E. Fire Safety Analysis Update
- F. 2021-2022 appropriation resolution
- G. Adopt 2021-2022 Budget
- H. Classified Contracts for 2021-2022
- I. Worksession at 5:00 p.m.

XI. Adjourn Vice President, Doug Purdy, adjourned the meeting at 7:40 p.m.

- 1. Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S. 24-6-402 (4) (a)
- 2. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions. C.R.S. 24-6-402 (4)(b). {No record required when the attorney says the session is a privileged attorney-client communication.}
- 3. Matters required to be kept confidential by federal or state law or regulations. C.R.S. 24-6-402(4)(C). The board also must indicate the specific citation to state or federal law which is the reason the matter must remain confidential which is a separate legal citation.
- 4. Specialized details of security arrangements or investigations. C.R.S. 24-6-402 (4)(d).
- 5. Determination of positions relative to matters that may be subject to negotiations, development of strategy for negotiations and instruction of negotiators. C.R.S. 24-6-403 (4) (e).
- 6. Personnel matters- discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointments to the board. C.R.S. 24-6-402 (4) (1).
- 7. Consideration of any documents protected under the mandatory nondisclosure provision of the Open Records Act. C.R.S. 24-6-402 (4) (g).
- 8. Discussion of individual students where public disclosure would adversely affect the person or persons involved. C.R.S. 24-6-402-4-E-3. [No record must be made of this executive session.]


6/28/21



Regular Board of Education Meeting
Agate School District #300
41032 2nd Ave
Agate, CO 80101
Monday, June 28th, 2021
Regular scheduled meeting 6:00 P.M.
Zoom Information for Regular Meeting
Meeting ID: 824 1138 1741
Passcode: NT9r7d

- I. **Call to Order** President Jenny MacLennan called the meeting to order at 6:00 p.m.
- II. **Pledge of Allegiance (begin recording)**
- III. **Roll Call** Jenny MacLennan, Ray Martin, and Teffanie Rector were in attendance. Additional staff in attendance were: Office Clerk, Heather Plunkett, Acting Superintendent, Eve Pugh, CFO, Keith Yaich. Incoming superintendent, Melinda Walls, and Steven Vetter with the I-70 Scout were also in attendance.
- IV. **Approval of Agenda** - Changes to agenda prior to approval were made as follows: XI. Business Action Item H. Staff/Faculty Handbooks will be moved to IX. Presentation B. Staff/Faculty Handbooks.
Jenny MacLennan made the motion to approve the agenda with the aforementioned changes. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, and Teffanie Rector. Motion Carries: 3-0.
- V. **Approval of Regular Meeting Minutes-**
 - A. Jenny MacLennan made the motion to approve the minutes from May 24, 2021 with corrections. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, and Teffanie Rector. Motion Carries: 3-0.
- VI. **Approval of Consent Agenda** (Note: Board Members may request any item removed from Consent Agenda and discussed at the appropriate time.)

Jenny MacLennan made a motion to approve the consent agenda in the amounts as indicated below and includes the following:

- A. Payment of checks as listed in the Monthly District Expenditure Register - 49,794.45
- B. Approval of Payroll as listed in the Monthly District Expenditure Register - 54, 853.95
 - i. total of A/B 104,648.40
- C. Approval of non-renewed employee(s) – N/A
- D. Approval of new classified employee for the 2021-22 school year: (Part-time transportation director – Tom Wilton)
- E. Approval of certified employee for the 2021-22 school year: (Part-time LSC/Consultant – Eva Pugh)
- F. Approval of employee resignations: (Mrs. Turner)

Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, and Teffanie Rector. Motion Carries: 3-0.

- VII. **Opportunity for the audience to address the Board of Education** (limited to three minutes per person). None.
- VIII. **Communications to the board** - Eve Pugh read a note to the board thanking them for trusting and giving her the confidence to lead the school for the last few months.
- IX. **Presentations/Discussion**
 - A. Melinda Walls – Incoming Superintendent
 - i. Mrs. Walls told the board how she has already gotten to work on different projects including the website and infinite campus training
 - B. Staff/Faculty Handbooks - Will be submitted to the board for approval at the July meeting
- X. **Reports to the Board of Education**
 - A. Financial Manager – Mr. Keith Yaich told the board the annual audit will probably be the first week of August. He also said the school would see a surplus.
 - B. Interim Superintendent/Principal – Mrs. Eva Pugh discussed the report she provided to the board ahead of the meeting.
 - C. Facility Report – Mrs. Eva Pugh presented the board with the facility report and discussed the highlights.
 - D. ECBOCES – none - Mr. Doug Purdy was not in attendance.
 - E. Board Members – none
- XI. **Business Action Items**
 - A. Jenny MacLennan made a motion to approve the 2021-2022 FY Budget.
Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, and Teffanie Rector. Motion Carries: 3-0.
 - B. Jenny MacLennan made a motion to approve the 2021-2022 Appropriation Resolution as related to the 2021-2022 Budget. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, and Teffanie Rector. Motion Carries: 3-0.
 - C. Jenny MacLennan made a motion to approve Auditor – Lauer, Szabo & Associates, PC. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, and Teffanie Rector. Motion Carries: 3-0.
 - D. Teffanie Rector made a motion to do the second reading for policies FBR, FBR-2 and KB. Jenny MacLennan seconded the motion. Ayes: Jenny MacLennan, Ray Martin, and Teffanie Rector. Motion Carries: 3-0.
 - E. Jenny MacLennan made a motion to approve the Official Notice of Intent for Agate School District to participate in November, 2021 Election – Designating Heather Plunkett as election official. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, and Teffanie Rector. Motion Carries: 3-0.
 - F. Jenny MacLennan made a motion to approve the Resolution Addressing Remote Learning During 2021-2022 School Year. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, and Teffanie Rector. Motion Carries: 3-0.

- G. Jenny MacLennan made a motion to approve Substitute Teacher Pay Increase to \$125.. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, and Teffanie Rector. Motion Carries: 3-0.
- H. Jenny MacLennan made a motion to approve the Community Use of School Facilities/Rental Agreement. Ray Martin seconded the motion. Ayes: Jenny MacLennan, Ray Martin, and Teffanie Rector. Motion Carries: 3-0.
- I. Jenny MacLennan made a motion to approve Agate Water Association's use of the parking lot and restroom facilities in the cafeteria with the condition that the Water Association provide proof of liability insurance and their own trash removal. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, and Teffanie Rector. Motion Carries: 3-0.

XII. Executive Session

- A. At 6:39 PM - Jenny MacLennan made a motion to enter executive session inviting Melinda Walls, Eve Pugh, Heather Plunkett and Keith Yaich personnel matters- discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointments to the board. C.R.S. 24-6-402 (4) (1). Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, and Teffanie Rector. Motion Carries: 3-0.
- B. At 7:45 PM Jenny MacLennan made the motion to enter Executive Session in accordance with: Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S.24-6-402 (4) (a) inviting Eve Pugh and Malinda Walls.
Jenny MacLennan made the motion to come out of Executive Session at 7:49 PM. Teffanie Rector seconded the motion. Ayes: Jenny MacLennan, Ray Martin, and Teffanie Rector. Motion Carries: 3-0.

XIII. Agenda items for next meeting

- A. CASB Policy Update 3rd read
- B. Garage Door
- C. Student/Staff handbooks

XIV. Adjourn President Jenny MacLennan adjourned the meeting at 7:49 PM.

Respectfully submitted,



Teffanie Rector, Secretary



Jenny MacLennan, President

- 1. Purchase, acquisition, lease, transfer or sale of any real, personal or other property. C.R.S.24-6-402 (4) (a)
- 2. Conferences with an attorney for the purpose of receiving legal advice on specific legal questions. C.R.S. 24-6-402 (4)(b). {No record required when the attorney says the session is a privileged attorney-client communication.}

3. Matters required to be kept confidential by federal or state law or regulations. C.R.S. 24-6-402(4)(C). The board also must indicate the specific citation to state or federal law which is the reason the matter must remain confidential which is a separate legal citation.
4. Specialized details of security arrangements or investigations. C.R.S. 24-6-402 (4)(d).
5. Determination of positions relative to matters that may be subject to negotiations, development of strategy for negotiations and instruction of negotiators. C.R.S. 24-6-403 (4) (e).
6. Personnel matters- discussion of matters specific to particular employees, not general personnel policies. Does not include discussion of board members or appointments to the board. C.R.S. 24-6-402 (4) (1).
7. Consideration of any documents protected under the mandatory nondisclosure provision of the Open Records Act. C.R.S. 24-6-402 (4) (g).
8. Discussion of individual students where public disclosure would adversely affect the person or persons involved. C.R.S. 24-6-402-4-E-3. [No record must be made of this executive session.]